



Certificate of Work Readiness

CEIS Ayrshire delivers the **SQA Certificate in Work Readiness**. This nationally recognised award consist of 5 units at SCQF Level 4: Responsibilities of Employment, Dealing with Work Situations, Personal Development: Self and Work, Skills for Customer Care and the Skills Development Scotland customised unit Practical Workplace Skills, along with a 190hr work placement which provides a solid grounding for participants to launch or re-launch their careers.

13 week programme includes: (on average)

6 weeks in centre 3 – 4 days per week – working on the first 3 units

7 weeks on placement 4 days per week with 1 day in centre to complete units 4 and 5

Delivered through the **Employability Fund Stage 3**, this is an excellent certificate to let employers know that staff they are recruiting are “work ready”.

We have places available in North and South Ayrshire and Dumfries & Galloway.



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